

**Friends Southern Summer Events**  
**Minutes of the Fifth AGM**  
**held at Hampstead Meeting House on Saturday, 12th November 2011**

**Members present:** Imran Tyabji, James Barnard, Hannah Roscoe, Keith Walton, David Holtam, Wendy Sender, Philippa Stanger, Kathy Gibbs, Anna Trethewey, Oliver Waterhouse, Margaret Lee, FloraMay Waterhouse, Sally Markwell, Michael Wood, Alison Tyabji, Katie Ulrick, Monika Tomczak, Peter Griffin, Phillip Wood, Boop Aquarone, Susie Paskins, Jill Dyble, Michael Wood

**In attendance (non-members):** Samuel Johnson, Matt Alton, Tilly Goodwin

**Apologies:** Oliver Waterhouse, Celia Waterhouse, Anne Hedger, Jennifer Arnold, Sarah Holtam, Andy O'Hanlon, Trottie Kirwan, Kathy Alton, Eva Kalmus, Gillian Coe, Chris Doubell, Chris Simmons, Roz McCarthy, Sam Walton, Candia Crossfield

<b>Minute</b>	
<b>AGM 2011/1</b>	<p><b>Opening Minute</b></p> <p>We have opened our meeting with silent worship, and introduced ourselves.</p>
<b>AGM 2011/2</b>	<p><b>Minutes of AGM 2010</b></p> <p>We have received the minutes of the 2010 Annual General Meeting.</p>
<b>AGM 2011/3</b>	<p><b>Epistle and Report from Southern Summer School</b></p> <p>A participant, Samuel Jennings, read us the Epistle from Southern Summer School. Participants made new friendships and learnt from the theme, which was “Dealing with conflict as a Quaker”, how to be an up-stander not a bystander, from the speakers and specially from the young members of the staff team who spoke of their activism. The atmosphere of Summer School was as special as ever.</p> <p>The staff team worked well, coping with the additional strain of having twice as many girls as boys, and the sudden early sickness of one of the Coordinators. Participant numbers were down and the event team particularly mentioned the role of Wendy Sender and others who had helped late recruitment at YMG.</p>
<b>AGM 2011/4</b>	<p><b>Epistle and Report from Senior Conference</b></p> <p>Two Conferees Tilly Goodwin and Matt Alton read us the Epistle from Senior Conference, which others felt reflected well the atmosphere of the event. The atmosphere was wonderful and it was really successful, one of the best ever, and it meant a lot to people. The theme “Let your life speak...” prompted good speaker sessions, underlining that letting your life speak is a matter of attending to what love requires of you.</p> <p>The Arrangements Committee worked very well together, helped by having a trip away together beforehand to gel as a team, and ran the event superbly. Communication was the keynote. The Coordinators described how well a relatively new set adult volunteers stepped up to the mark and contributed extraordinarily, so that difficulties were handled in a way that made it look easy.</p>
<b>AGM 2011/5</b>	<p><b>Senior Conference Arrangements Committee</b></p> <p>We note that the following Friends have been appointed to serve as the Senior Conference Arrangements Committee for 2012:</p> <p style="padding-left: 40px;">Clerks – Tilly Goodwin, James Fox  Elders – Freya Aquarone, Matt Alton</p>

	<p>Overseers – Silas Tatham, Ellie Harding  Base Group Facilitator Coordinators – Doug(las) Mattingly, Mamadu Tyson  Entertainments Coodinators – Flo Skeels, Fred Conyngham</p> <p>We recognise and appreciate the wonderful contribution that the Arrangements Committee makes to FSSE through the organisation and running of Senior Conference and wish them well in their work for the coming year. We send this minute to the Arrangements Committee and ask one of our Assistant Clerks to write to the Clerks of Senior Conference to send our good wishes.</p>
<b>AGM 2011/6</b>	<p><b>Treasurer's Report and Accounts</b></p> <p>Draft Accounts for 2011 have been presented by David Holtam, the treasurer. He reported a small surplus, so essentially the events broke even, as is our aim. Management Committee and the Treasurer recommend that the fees remain the same for 2012, though the return coach fare may have to be increased to cover costs. We agree to this, and authorise the Events to set a higher fare as they see fit when the estimates are received.</p> <p>We recognise with gratitude the enormous benefits to our participants from the financial contributions given by local and area meetings. We request our Clerk to write to the Friend an open letter expressing our thanks.</p> <p>We ask the Trustees to accept the accounts when they have been shown the examined version.</p> <p>We thank the treasurer and book-keeper for their work, which is so valued by us.</p>
<b>AGM 2011/7</b>	<p><b>Incorporation and Charitable Registration</b></p> <p>Governance Group has taken out trustee insurance as requested earlier, and have been working on a move to incorporated status, as a company limited by guarantee (clg). This was agreed in principle by a previous AGM.</p> <p>Under the new arrangements, FSSE will operate in much the same way as today, since the new 'articles of association' will be based on our existing constitution. The one noticeable difference will be that 'members' has a specialised meaning for a 'clg', so our current members will become called associates. We will remain a charity and the Charity Commission has requested that we wait to register until they signal us to do so, as with others with a turnover less than £100,000 per annum.</p> <p>We understand that we do not need to register in order to claim tax exemption as a charity from HMRC and we ask the Governance Group to move to do so immediately.</p> <p>We authorise the Governance Group to move ahead with incorporation with the concurrence of trustees after a Trustee Meeting and bring a full report back to the next AGM.</p> <p>We would like the clg to operate with the trustees being the members.</p>
<b>AGM 2011/8</b>	<p><b>Report from Trustees</b></p> <p>We have heard from the Trustees the conclusion of their meeting. Trustees feel that the events are going well, and are excited by plans for the FSSE Reunion. They feel honoured to be with such talented people doing such worthwhile work.</p>
<b>AGM 2011/9</b>	<p><b>FSSE Reunion</b></p> <p>We are happy to hear of the plans for the FSSE Reunion in May 2013 and ask trustees to work with Mat Paskins and the Reunion team in this coming year to move ahead with the plans.</p>

<b>AGM 2011/10</b>	<p><b>Matters referred by Management Committee</b></p> <p><b>a) Arrangements for Events in 2012</b></p> <p>Management Committee recommends that the events be held from the 18<sup>th</sup> - 25<sup>th</sup> August 2012, with Southern Summer School to be held at Saffron Walden and Senior Conference to be held at Sibford. The theme at Summer School will be “ Quakers around the world”; the theme for Senior Conference will be “Think it possible.... ”. We accept their recommendation.</p> <p><b>c) Joint Training Day</b></p> <p>We consider that the weekend of the 16<sup>th</sup> and 17<sup>th</sup> of June will be for all FSSE volunteers with Sunday 17 June being a Training Day, following the events' planning sessions on 16th . The Training Day will use the Child Protection Training resources from CCPAS.</p>																																			
<b>AGM 2011/11</b>	<p><b>Appointments</b></p> <p>We appoint the following persons to hold the posts indicated for the periods indicated:</p> <table border="1" data-bbox="236 667 1465 1146"> <thead> <tr> <th>Role</th> <th>Released</th> <th>Appointed</th> <th>From</th> <th>To</th> </tr> </thead> <tbody> <tr> <td>Trustee (ex-officio), clarification</td> <td>Imran Tyabji till 2011</td> <td>Imran Tyabji</td> <td>AGM 2011</td> <td>AGM 2012</td> </tr> <tr> <td>Sum School Coord 1</td> <td>Anna Trethewey</td> <td>Boop Aquarone</td> <td>AGM 2011</td> <td>AGM 2014</td> </tr> <tr> <td>Sum School Planner 1</td> <td>Michael Wood</td> <td>Michael Wood (re-appointment)</td> <td>AGM 2011</td> <td>AGM 2012</td> </tr> <tr> <td>Sum School Planner 2</td> <td>Candia Crosfield</td> <td>Candia Crosfield (re-appointment)</td> <td>AGM 2011</td> <td>AGM 2012</td> </tr> <tr> <td>Sum School Planner 3</td> <td>Beth Aquarone</td> <td>Katie Ulrick</td> <td>AGM 2011</td> <td>AGM 2012</td> </tr> <tr> <td>Book-keeper</td> <td>Hannah Roscoe</td> <td>Monika Tomczak</td> <td>AGM 2011</td> <td>AGM 2014</td> </tr> </tbody> </table>	Role	Released	Appointed	From	To	Trustee (ex-officio), clarification	Imran Tyabji till 2011	Imran Tyabji	AGM 2011	AGM 2012	Sum School Coord 1	Anna Trethewey	Boop Aquarone	AGM 2011	AGM 2014	Sum School Planner 1	Michael Wood	Michael Wood (re-appointment)	AGM 2011	AGM 2012	Sum School Planner 2	Candia Crosfield	Candia Crosfield (re-appointment)	AGM 2011	AGM 2012	Sum School Planner 3	Beth Aquarone	Katie Ulrick	AGM 2011	AGM 2012	Book-keeper	Hannah Roscoe	Monika Tomczak	AGM 2011	AGM 2014
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<b>AGM 2011/12</b>	<p><b>Honoraria</b></p> <p>We will pay honoraria in 2012 according to our previous agreement from AGM 2009.</p>																																			
<b>AGM 2011/13</b>	<p><b>Date and Venue for Annual General Meeting 2012</b></p> <p>We hope to meet on Saturday 17<sup>th</sup> November 2012 at Friends House, Euston, London.</p>																																			
<b>AGM 2011/14</b>	<p><b>Any Other Business</b></p> <p>none</p>																																			
<b>AGM 2011/15</b>	<p><b>Closing Worship</b></p> <p>We have closed our meeting with a period of silent worship.</p>																																			

Imran Tyabji, Clerk of FSSE